



Children's Place
ASSOCIATION

Job Posting

November 13, 2018

Kitchen Coordinator Early Learning Center

The Kitchen Coordinator is responsible for serving balanced and nutritious meals for small children according to planned menus and food sanitation guidelines, and for managing all kitchen duties, including food and milk deliveries, charting temperatures, keeping inventory and ordering food monthly.

Qualifications:

- High school diploma or GED required.
- Certified Foodservice Manager license issued by the City of Chicago Department of Public Health and Food Service Sanitation license issued by the Illinois Department of Public Health required. Both certifications are required for licensing by the city of Chicago.
- Professional experience as a Cook or completion of culinary arts classes required.
- Certifications in Basic First Aid and Pediatric CPR required.

This is a temporary position to cover a family leave for our full-time Kitchen Coordinator. The position is expected to begin in late November or early December 2018 and continue through the end of the year.

To apply, please e-mail a letter of interest and resume to:

**Monica Lanum
Director of Human Resources
resumes@childrens-place.org**

EOE